

Knights United Chess Club Constitution

1. Title

- 1.1 The club shall be called the Knights United Chess Club, hereafter referred to as "the Club".

2. Aims and Objectives

- 2.1 The aims and objectives of the Club shall be:
 - (a) To promote and encourage the game of chess, especially amongst junior players.
 - (b) To encourage participation for all members.
 - (c) To develop chess expertise through play, instruction, competition and matches.
 - (d) To promote friendship, goodwill and cross-community relations among chess players.

3. Membership

- 3.1 Membership of the Club shall be open to any person, subject to approval of the Committee.
- 3.2 The primary focus of the club shall be its junior members but it shall also be open to adult members who shall be welcomed providing that they are prepared to encourage and help the youngsters.
- 3.3 Members shall help support the Club by paying either weekly fees or an annual subscription, amounts to be set at the Club's Annual General Meeting.

4. Officers

- 4.1 The Officers of the Club shall be as follows:
 - (a) Chairman,
 - (b) Secretary,
 - (c) Treasurer,
 - (d) Records Officer,
 - (e) Team Captains.
- 4.2 It shall not be possible for one person to hold two of the Chairman, Secretary, Treasurer and Records Officer positions simultaneously other than in exceptional circumstances (and only then on a short-term basis until a replacement can be found).
- 4.3 The Chairman's responsibilities shall be:
 - (a) To chair any Committee or General Meeting of the Club.
- 4.4 The Secretary's responsibilities shall be:

- (a) To deal with all Club correspondence, conveying appropriate information to the Club's Members and Officers.
 - (b) To keep the minutes of any General Meeting of the Club.
- 4.5 The Treasurer's responsibilities shall be:
- (a) To keep accurate accounts of the finances of the Club.
 - (b) To collect all membership monies, i.e. weekly fees or annual subscriptions (as appropriate).
 - (c) To pay all the Club's dues.
 - (d) To produce an audited annual statement of the Club's finances.
- 4.6 The Team Captains' responsibilities shall be:
- (a) To arrange teams and any necessary transportation, in accordance with the programme of fixtures.
 - (b) To deal with all match formalities, including the submission of results to the relevant competition's Results and Registrations Officer.
 - (c) To provide details of fixture re-arrangements and match results to the Club's Records Officer.
- 4.7 The Records Officer's responsibilities shall be:
- (a) To keep an accurate record of all Club teams' results.
 - (b) To keep the Club's website as up to date as possible (including details of match results and future fixtures).
- 4.8 All Officers shall be elected at the Annual General Meeting of the Club from, and by, Members of the Club.

5. Committee

- 5.1 A Committee comprising Chairman, Secretary, Treasurer, Records Officer and Team Captains shall control the affairs of the Club on behalf of the Members.
- 5.2 The Committee shall have the power to legislate for any eventuality not provided in this Constitution, and its decision shall be binding subject to ratification by a General Meeting.
- 5.3 The Committee have the power to co-opt any member on to the Committee to fulfil a specific task.
- 5.4 The Committee shall have the right to expel or discipline any member whose conduct or behaviour is deemed to jeopardise the reputation, safety standards or generally to bring the Club into disrepute.

6. Meetings

- 6.1 An Annual General Meeting (AGM) shall be held each year on a suitable day after the end of the playing season but before the end of August.
- 6.2 The business of the AGM shall be:-

- (a) Agreement of the minutes of the last AGM and any intervening General Meetings.
 - (b) Annual report of the Chairman.
 - (c) Annual report of the Secretary.
 - (d) Annual report of the Treasurer with presentation of accounts for the previous year.
 - (e) Election of Chairman, Secretary, Treasurer, Records Officer, Team Captains and any other officers recommended and accepted by the meeting.
 - (f) Appointment of an auditor, who may be a member of the Club but may not hold office as Chairman, Secretary, Treasurer or Records Officer.
 - (g) Agreement of weekly fees or annual subscription rates for the following year, including any discounted rates.
- 6.3 Special General Meetings shall be convened as required by the Committee or at least five fully paid up members of the Club.
- 6.4 Seven clear days notice shall be given to Members of any General Meeting.
- 6.5 It shall be possible for a parent or guardian to represent a junior member at a General Meeting.
- 6.6 Five shall be a quorum at any General Meeting.

7. Affiliation

- 7.1 The Club shall be affiliated to the Lancashire Chess Association (LCA) and, via the LCA, to the Northern Counties Chess Union.

8. Changes to the Constitution

- 8.1 Any proposed alterations to the Club Constitution may only be considered at an Annual or other General Meeting provided seven clear days notice of the changes are given to the Members.
- 8.2 Such alterations shall be passed if supported by not less than two-thirds of those Members present at the meeting, assuming that a quorum has been achieved.

9. Dissolution

- 9.1 In the event of the Club being wound up, and after the Committee discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Members of the Club but shall be given or transferred to local schools or some other voluntary organisation having aims and objectives similar to those of the Club.